

302 IT IN BUSINESS

- Introduction to Information Technology
- Understanding Computer Systems
- Computer Hardware
- Operating Systems
- Application Software
- Programming Languages
- Files and Data Basics
- Data Communication
- Networking Basics
- Internet Basics
- E-Commerce
- Computer Graphics
- Computer Security and Controls
- MS Office
- MS Word
- MS Excel
- MS Access
- MS Power point
- MS Project
- Internet Browsers
- Databases
- Information Systems importance in Business
- E-Banking

Text Books:

- James A. Senn: Information Technology in Business, BPB Peter Norton's
- Introduction to Computers